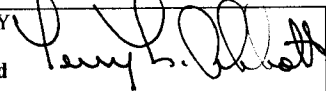


## manual change transmittal

TITLE PROJECT DEVELOPMENT PROCEDURES MANUAL	APPROVED BY  Original Signed TERRY L. ABBOTT, Chief	Date Issued: 12/31/2008
		Page 1
SUBJECT AREA Use of Non-standard Plans and Non-Standard Special Provisions Delegation of Authority to Advertise	ISSUING UNIT  DIVISION OF DESIGN	
SUPERCEDES CHAPTER: 14 – Preparation of Project Plans CHAPTER: 15 – Final Project Development Procedures	DISTRIBUTION ON-LINE	

The official version of the Project Development Procedures Manual (PDPM) is the electronic version found on Caltrans Division of Design Website: <http://www.dot.ca.gov/hq/oppd/pdpm/pdpmn.htm>.

The PDPM has been updated on December 31, 2008. This is a focused revision to address the following issues:

### **Chapter 14 – Preparation of Project Plans**

- The revision added the legal basis for requiring full, complete and accurate plans, specifications and estimates before entering into a construction contract.
- The revision added Caltrans' policy that if non-standard plans or non-standard special provisions are applicable, the person in responsible charge must follow the procedures in the *Ready to List and Construction Contract Award Guide*.
- The revision separated considerations that are ready-to-list constraints from other considerations. The project engineer must be aware of both types of constraints and considerations at the preliminary phase of a project.
- The revision was updated to reflect address District Director delegation for preparing a construction contract ready for advertisement.

**Chapter 15 – Final Project Development Procedures** – The revision added the District Director's responsibilities if the District Director elects to exercise the delegation authority to execute all documents leading to project advertising for selected projects as specified in the district's delegation of authority.

PDPM subscribers are encouraged to use the most recent version available on-line at the above website. Should a subscriber choose to maintain a paper copy, the subscriber is responsible for keeping their paper copy up to date and current.